# Operating instructions

FOR THE **NEW**Remington

Super-riter



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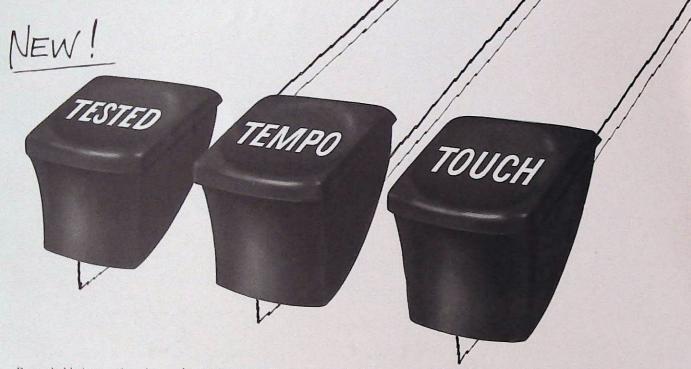


Remington Rand

## Super-riter

You are about to begin using the new Super-riter another important Remington Rand contribution to the typewriter world. Nothing has been spared, either in expense or ingenuity, to incorporate in the Superriter every possible feature to make your working days more pleasant and productive.

This instruction book has been designed to show you how to get the most from this superb new typewriter. Familiarize yourself with its features . . . learn how each of them can help speed and ease your work. You will thrill to new manual typing performance such as you have never known before.



Remarkable innovations in typebar action . . . typing touch and key design, found only in your new Superriter, make all your typing faster, easier, more accurate than you ever dreamed possible. The new precision-balanced typebars now flick to the platen with lightning speed—flash back instantly! No need to "wait" for sluggish keys to return. Typing in-

stantly becomes smoother, faster, and for the first time truly *rhythmic*. Here's what U. S. Testing Co. says about the amazing new *Super*-riter—after exhaustive laboratory testing:

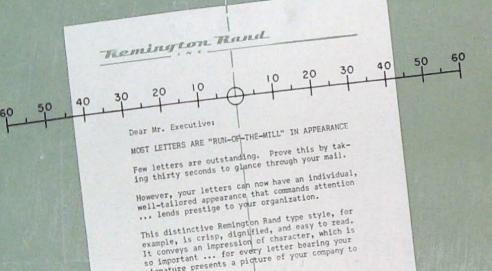
"A machine with keyboard and action that is highly responsive to the individual operator's needs, regardless of personal skill or proficiency."



Finger-fit Keyboard

You'll have to feel these amazing new scientifically designed key-tops to appreciate how they cushion your fingertips... give you loads of "finger room" even when fully depressed. Their unique design, too. practically eliminates mis-strokes .... does away with smudged letters, spoiled manicures.

### PERFECTLY CENTERED LETTERS ... HEADINGS



signature presents a picture of your company to

Very truly yours,

REMINGTON RAND INC.

Yes, your new Super-riter automatically gives you perfectly balanced margins . . . perfectly centered headings. Once you see how easily you can now make settings ... without margin mathematics . . . you'll never go back to old-fashioned margin setting methods. And you'll be complimented on your perfectly positioned typing.

#### TO SET MARGINS:

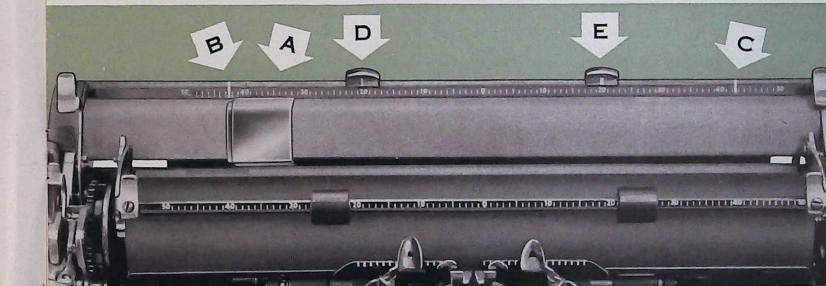
Before inserting paper, line up left edge of paper guide (A) with Paper Edge Mark (B). Use two paper edge marks (B and C) to visualize edges of standard width (81/2") paper.

1. Press down left margin stop (D) and move to desired distance from left paper edge mark.

- 2. Press down right margin stop (E) and move to similar number on opposite side of scale.
- 3. Insert paper and type.

#### TO CENTER HEADINGS:

- I. Move carriage to zero on Perfect Positioning Scale.
- 2. Backspace once for every two spaces in heading.



## The 44-KEY KEYBOARD

Your new Super-riter has 2 extra keys conveniently located in the top row of keys. You get Section and Paragraph Marks, Plus and Equal Signs—4 additional characters in all—that speed up and dress up all your technical and manuscript typing.





## NEW Lightweight

### "SPEED" CARRIAGE

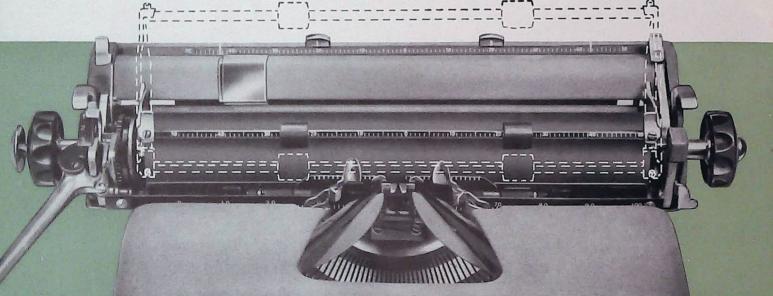
Lighter, faster, easier-to-return than ever before. The 3-way supports of the Super-riter's new carriage make it stable as a desk top... assure you perfect alignment everytime.



### Convenient

#### 3 POSITION PAPER BAIL

The new 3 Position Paper Bail (illustrated in its various positions so easily attained by lifting the Paper Bail out and up) enables the typist to insert and remove paper with a minimum of effort and time and prevents paper bulging. Especially useful when inserting heavier stock paper for erasing and for manifold forms typing.



## Convenient

#### KEY-SET TABULATOR

With a stop for every space on the machine with Key-Set Tabulator and Tabulator Bar, you are equipped to handle your work with greatest ease. Set-Key and Clear-Key simplify the operation of the tabulator mechanism. To set the tabulator stop, move the carriage to the desired writing point and depress the Set-Key. To move the carriage to any point, at which you have set a stop, touch the Tabulator Bar—it will do the rest.

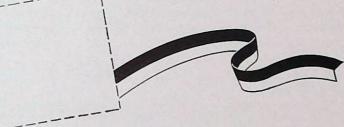
To clear the machine, hold down the Clear Key. Move carriage in one motion from left to right. A single stop may be removed by tabulating to the stop... pressing down Clear Key. The Tabulator saves time for indenting paragraphs, writing dates, signatures, and columnar work.





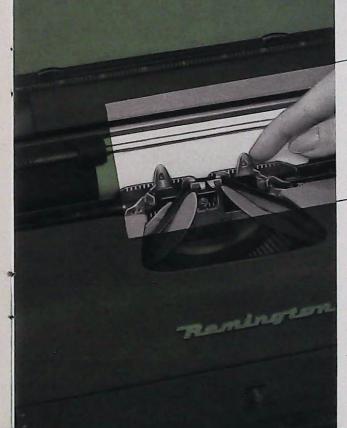
## Economical

4 POSITION, 3 TRACK RIBBON CONTROL



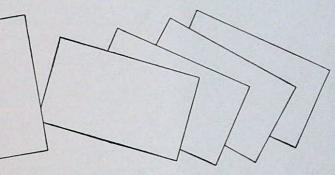
Provides nearly one-third more ribbon usage on solid color ribbons and assures positive positioning for 2 color ribbons. The special "cutout" setting results in stencils that reproduce perfectly—every letter sharp and clean. Conveniently located within easy finger reach on the front plate.

- (A) for top ribbon use
- (C) for stencils
- (B) for center ribbon use
- (D) for lower ribbon use



-Individual

CARD HOLDERS AND RULING DEVICE

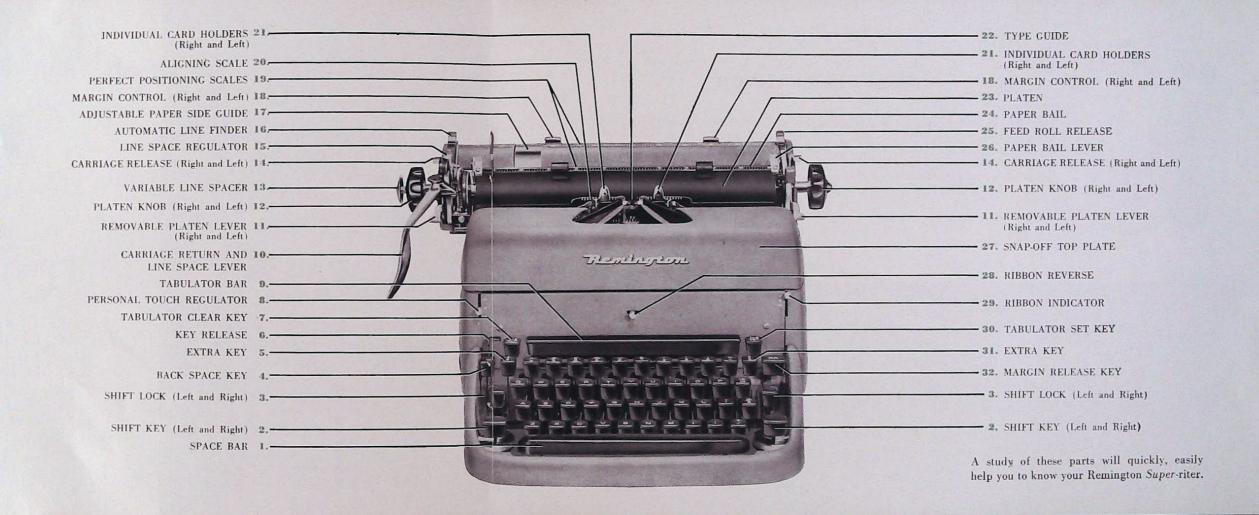


You need no special device for typing cards on your Super-riter with these Individual Card Holders. Just press each holder against the platen. They will hold the card snugly for accurate typing.

The Card Holders serve another useful purpose. By inserting the point of a pencil or pen (or stylus for stencils) and moving the carriage back and forth you can rule straight, even, horizontal lines across the paper. By applying the same principle and turning the platen, vertical lines may also be accurately ruled. Ideal for ruling your own forms!

KNOW

Remington Super-riter



### Extra Ease

#### REMOVABLE PLATEN



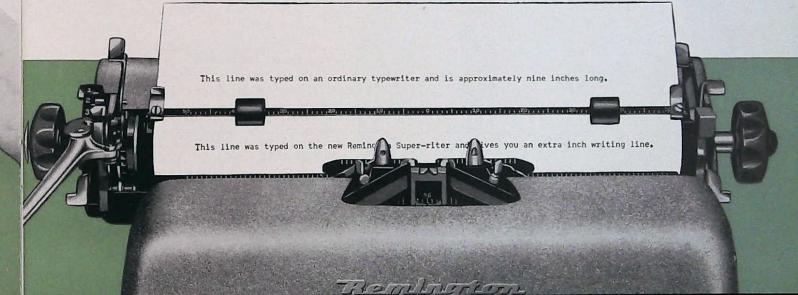
The platen on your Remington Super-riter can be removed instantly in one easy motion by simply lifting up the locks at each end of the carriage and lifting out the platen. Free access is provided for frequent cleaning of the carriage and the platen itself. To place platen back for typing, simply ease it into position so locks snap back. This convenient feature also allows the substitution of a card-writing or other special type of platen. The deflector plate and feed rolls can also be removed for cleaning.

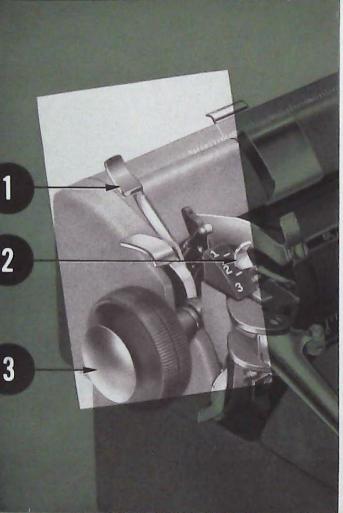


#### WRITING LINE

Your Remington Super-riter will write up to a full extra inch on all standard carriage widths! This will mean a lot in planning your typing when it comes to reports that cry for space, and there will be none of the usual interference at the right end of the line.







Variable

LINE SPACER



The Variable Line Spacer (#3) is used for writing on ruled paper, for re-inserting typewritten sheets for corrections or fill-ins, or when regular spacing will not suffice for the job. Simply push in the button on the left platen knob to turn the paper to desired writing line.

If it is necessary to depart from the original line and then return exactly to the same line, the automatic line finder, or Release Lever (#1) is used. This frees the platen so it can be turned to any desired point. When this lever is again engaged near the original line of writing, it will automatically return to

the starting line.
Your Super-riter is equipped for single, double and triple line spacing by virtue of the Line Space Regulator (#2). The desired spacing is attained automatically every time you return the carriage to the left margin.

Reduced

#### ZONE OF COLLISION

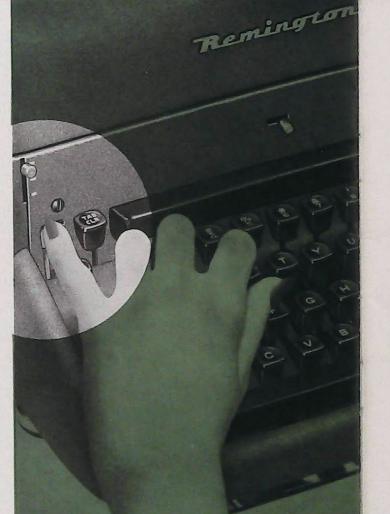
The most expert typist is occasionally confronted with collided typebars caused by a mis-stroke—resulting in frayed nerves and lost time caused by jammed keys. The Superriter contains a lighter, yet stronger typebar to reduce the possibility of colliding, misprinting or non-printing.



## Exclusive

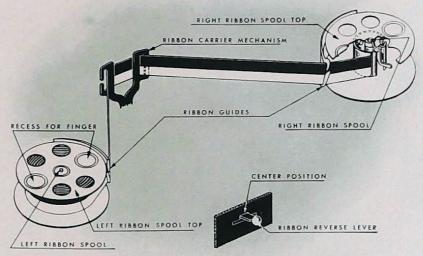
#### KEY RELEASE

The exclusive Key Release helps to prevent dirty fingers and lost time caused by jammed keys. The Key Release is a simplified one-finger operation. By simply pressing the key, the typist can, in less than a second, cause the jammed keys to fall back into place without any effort or bother. Key Release on the Super-riter eliminates the possibility of careless looking work resulting from soiled fingers.



## Simplified

#### CHANGING RIBBONS



Changing ribbons on your Remington Superriter is a simple job.

- 1. Remove Top Cover.
- Place the Ribbon Reverse Lever in the center or neutral position.
- 3. Observe path of ribbon through Ribbon Carrier.
- 4. Place your index finger on the left Ribbon Spool top and wind clockwise until all the ribbon has been wound onto this left spool. (It will, of course, be necessary to disengage the end of the ribbon from the slot in the right Ribbon Spool.)
- Remove left-hand spool containing old ribbon, replacing it with the new spool of ribbon. (If a twocolor ribbon, always have black on top.)
- Attach free end of new ribbon by dropping in slot on right Ribbon Spool as shown in diagram.
- 7. Place ribbon back of Ribbon Carrier.
- 8. Prepare for threading ribbon in carrier.
  - a. Lock the Shift Key.
  - b. Turn Ribbon Indicator to "red."
  - c. Hold down key while threading or else collide two type bars by depressing two adjoining keys simultaneously.
- Thread ribbon through carrier in accordance with your observation of its path when it was removed.
- 10. Prepare your typewriter to resume work.
- a. Unlock Shift Key.
- b. Turn Ribbon Indicator to "black."
- c. Release collided keys.

### Convenient

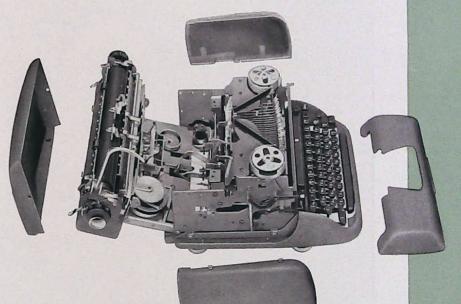
#### REMOVABLE COVERS

Here is one of the many startling and new developments built into the *Super*-riter. The top, front, side and back plate covers can be instantly, easily removed to gain access to the outer sections of the typewriter for efficient cleaning and speedy adjustments.



## Programa

#### FOLD-A-MATIC CONSTRUCTION



Another triumph of engineering ingenuity is revealed in the Fold-A-Matic construction of the Super-riter... providing important savings both in extending the life of the typewriter and in the reduction of special adjustments or maintenance. By a simple process of removing the Super-riter's outer plate covers (see preceding page) and a few screws, the carriage assembly folds backward. The inner workings of the Super-riter can be reached for convenient adjustments. No other typewriter today has this major engineering development. The "Fold-A-Matic Construction" is exclusive.

## Handy

#### TIPS FOR MAKING ERASURES

It's a simple job to correct typographical errors on your Super-riter. The first thing to remember in making erasures is that the great enemy of the typewriter is dust and grime—eraser dust is one of the trouble makers, so before you erase on your paper move the carriage to the extreme right or left and brush the dust away from the typewriter. This is a good policy to observe even though the Super-riter comes equipped with special erasure shield.

If there are carbons in the sheets that need correcting, place a small slip of paper between the carbon paper and the tissues in each case so there will be no smudging on the copies.



## Valuable



### tips to keep your Super-riter in top notch condition

Keep it clean. Go over the type regularly with a stiff brush or a good plastic type cleaner. Oil the carriage rails occasionally with a good grade of oil that will not gum or thicken.

However, here's a better way to save expense and relieve yourself of all worry over maintenance of your Remington Super-riter... by permitting us to assume all responsibility for its care through a Business Equipment Efficiency Agreement. For just a few dollars a year to cover all emergency calls without additional charge, you are assured of periodical inspections by factory-trained personnel who are best qualified to maintain your equipment in tip-top mechanical condition. The minimum service rendered under the Efficiency Maintenance Agreement costs substantially less than the same service at per hour rates.

For further information about this service plan, write Remington Rand Inc.. 315 Fourth Avenue, New York 10, or your local Remington Rand office.



# THE Remington. Super-riter

#### WITH 10-KEY DECIMAL TABULATOR

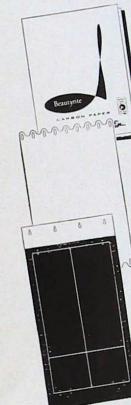
Here are 10 keys for faster, easier columnar and statistical typing.

The 10-key decimal tabulator is conveniently located at the top of the keyboard and is immediately accessible to save time and speed output. Thus without taking her hands from the keyboard, the typist can tabulate accurately from column to column or to any desired position in relation to the decimal point, by setting only one stop for each column and by using only one key for each tabulation. The decimal point and the right margin of each column will be perfectly aligned without counting spaces, forward spacing, or back spacing.



#### TYPEWRITER AND DUPLICATING SUPPLIES





#### CARBON PAPERS

Remington's high quality carbon papers meet every typing need and feature the exclusive patented "Magic Spot Sheet Selector"—enabling typists to insert carbons without soiling fingers or smudging letters.

#### PLASTIPLATES

Direct Image Plastiplates\* are superior offset duplicating plates. The typist particularly likes Plastiplates for "direct image" offset duplication because they are processed so handily in the typewriter and because it is so easy to make "sure fire" corrections.

### PROCEL "PLASTIC-COATED" STENCILS

The sensitive plastic coating on PROCEL stencils actually "smooths" a typist's touch so that a light or uneven touch which usually causes spotty copy on other stencils can now produce copies of a uniform, highly legible tone.

## Send for these FREE valuable booklets...



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An invaluable aid, Contains the correct spelling and syllabication of the 500 most troublesome everyday words.

#### "25 TYPING SHORT CUTS"

Ways to save both time and energy, Culled from the experience of thousands of successful typists and secretaries.

#### "HOW TO BE A SUPER-SECRETARY"

A light-hearted presentation of the "do's" and "don'ts" of office conduct in order to become efficient secretaries.



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